

Netiquette

- Try to answer all your partner's emails within 48 hours.
- Plan your meetings with 48 hours ahead, so that you can give time to your partner to see the message.
- Make the effort to speak **half of the time of your session in English and half Japanese.**
- Be responsible! **You are an ambassador for your university**, so be respectful and tolerant of your partner. Remember that you belong to two different cultures.
- If possible, and if you want, exchange WhatsApp, Line or Facebook info in order to have a more effective means to inform your partner if you need to cancel your appointment.
- Try to cancel 12 hours before, if possible.

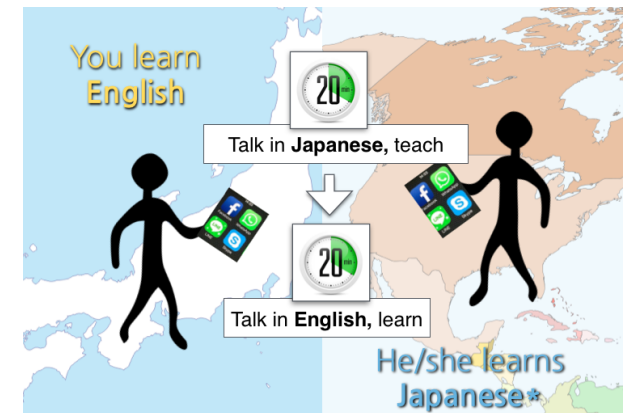
Advantages of tandem learning:

- You can choose the content and method of learning. You can also decide on the pace of learning.
- You can learn the language wherever you are as long as you have internet access. Sessions can be scheduled at a time convenient for you and your partner.
- A structure that enables you and your partner to benefit equally from your activities.
- A coordinator offers advice so that you can help each other most effectively.
- You can make friends with someone with a language and a culture different from yours.



Tele tandem!

What is **Teletandem**? You have a partner who is a native or a proficient speaker of the language you want to learn. You meet regularly on Skype / Zoom / LINE to help each other learn.



Most students aim for **two months**, doing tandem **once a week**.

Some tandem pairs choose to keep going longer, or to keep in touch afterwards.

Session Structure

Here is a typical 40-minute tandem session for Japanese / English speakers.

- 5 mins. **Talk about what you have learnt over the past week.**
- 15 mins. **English. Feedback.**
- 15 mins. **Japanese. Feedback.**
- 5 mins. **Arrange the next session: when to meet, what to do, which resource you need, etc.**

It is helpful to write a learning diary. Share your study plan with your partner.

Did I make any grammar mistakes?

How do you use the time?


You can choose.

Here are some ideas:

- free conversation
- practice a dialog from your textbook
- send some sentences you have written and ask your partner to correct them
- play a game (such as 20 questions)
- practice a speech or presentation

Can you listen to my recitation and help me with my pronunciation?

Some suggestions for effective Teletandem sessions

- When your partner is speaking your language you must listen to **WHAT** your partner says and **HOW** he/she says it (grammar, pronunciation, and so on), so you can **give feedback. This is a language lesson!**
- As you keep the conversation going (as a good listener and talker), you can **take notes about your partner's grammar, vocabulary and pronunciation problems**  (select what he/she needs, do not try to keep a record of everything).
- When you notice that your partner has a vocabulary problem (does not know the word), give it to him/her **at once**.
- **Try not to interrupt** your partner's flow of thought.
- **Be tactful** when talking about particular topics. One good rule is: do not talk about themes that will make you or your partner uncomfortable. If you notice he/she is uncomfortable, change the subject immediately.
- Avoid asking those closed "yes or no" questions, because they can restrict conversation. **Use open questions.**